



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत  
शिक्षा मंत्रालय, भारत सरकार द्वारा NITSER अधिनियम के तहत स्थापित राष्ट्रीय महत्व का संस्थान  
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)

SVNIT

C/FC(54)/ 3117

Date: 26.03.2025

To,  
All the Members  
Finance Committee  
SVNIT, Surat

SUB: Minutes of the 54<sup>th</sup> Meeting of the Finance Committee of SVNIT, Surat held  
on 20.03.2025

Sir/Madam,

Please find enclosed the Minutes of the 54<sup>th</sup> meeting of the Finance Committee  
for Sardar Vallabhbhai National Institute of Technology, Surat held on 20.03.2025 for  
your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take  
appropriate action as per decision of the Finance Committee.

Encl.: As above

*K. K. Singh*  
26.03.2025

(K. K. Singh)  
REGISTRAR  
& MEMBER SECRETARY -FC

Copy to:  
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 54<sup>th</sup> Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Thursday, 20<sup>th</sup> March 2025 at 3:30 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline). The following Members were present:

1. **Prof. Bhim Singh** : Chairman (Online)  
SERB National Science Chair &  
Emeritus Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member  
Director, SVNIT, Surat
3. **Mrs. Veena Dunga** : Member (Online)  
Deputy Secretary (NITs)  
Ministry of Education,  
Shastri Bhavan, New Delhi 110115  
**Representative of:**  
Joint Secretary Department of Higher  
Education, Ministry of Education, New  
Delhi
4. **Shri Harihara Sundaram S** : Member (Online)  
Under Secretary, Finance (IFD)  
Ministry of Education,  
Shastri Bhavan, New Delhi 110115  
**Representative of:**  
Joint Secretary & Financial Advisor,  
Ministry of Education, GOI, New Delhi
5. **Prof. Keyur P. Desai** : Member  
Professor, Deptt. of Mechanical  
Engineering, SVNIT, Surat.
6. **Dr. Shweta N. Shah** : Member  
Associate Professor, Deptt. of Electronics  
Engineering, SVNIT, Surat
7. **Shri K. K. Singh** : Member Secretary  
I/c Registrar, SVNIT, Surat

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At the outset, the Director welcomed the Chairman, BoG, Professor Bhim Singh and all the members present in the meeting. After preliminary discussions, the following agenda items were taken up for discussion with the permission from Chair:

**Item 54.01: To confirm minutes of the 53<sup>rd</sup> Finance Committee Meeting held on 04.02.2025.**

**Reso 54.01:** It was informed to the members that no comments were received on the minutes of 53<sup>rd</sup> Finance Committee Meeting. However, a request has been received from Dean (R&C) vide letter dated 18.03.2025 regarding suggested modification in Resolution No.53.08.2, as follows;

*"Resolved to recommend the Board of Governors to approve the modification in current honorarium structure for payment to external experts engaged by the Institute for consultancy projects within the range of Rs.3000 to Rs.5000 per hour subject to maximum of Rs.15000/- per day. The amount will be subject to availability of adequate funds and limits in the respective consultancy project as per Guidelines proposed by the Committee constituted to review and propose modification in current honorarium structure for payment of external experts engaged by Institute for consultancy projects."*

After deliberation, the members agreed to modify the above resolution and confirm the minutes of 53<sup>rd</sup> Finance Committee Meeting held on 04.02.2025 with above modification."

**Item 54.02: To note the action taken on the resolutions adopted by the Finance Committee in its 53<sup>rd</sup> meeting held on 04.02.2025.**

**Reso 54.02:** The Action taken report on the resolutions was noted.

*"Resolved to note the action taken on the resolutions adopted by the Finance Committee in its 53<sup>rd</sup> meeting held on 04.02.2025 after incorporating the modification in resolution No.53.08.2."*

**Item 54.03: To note the minutes/recommendations of the 82<sup>nd</sup> Meeting of the Building & Works Committee held on 12.03.2025.**

**Reso 54.03:** *"Resolved to note the minutes/recommendations of the 82<sup>nd</sup> Meeting of the Building & Works Committee held on 12.03.2025."*



**Item: 54.04** To consider the proposal of the Preliminary Estimate submitted by CPWD for the work of "Construction of Platform/ Stage near Student Activity Centre at SVNIT Campus, Surat" at the estimated Cost of Rs.1,42,03,400/-.

**Reso.54.04:** The committee was informed that; various activities and functions are being organized regularly at Student Activity Centre. Therefore, construction of a Platform / Stage near Student Activity Centre at SVNIT, Surat is required. It was proposed that a platform / stage of size (60 ft. x 45 ft.) will be constructed near Student Activity Centre of the institute for which the CPWD has submitted preliminary estimate of Rs.1,42,03,400/- (One Crore forty two lakhs three thousand four hundred only) including contingencies, EPF and ESI Charges. The estimate is based on DSR 2023 rates. The BWC has already recommended the same to be executed through CPWD. The Scope of work includes Platform / Stage (60 ft. x 45 ft) with Kota Stone Flooring and 1500 mm height from the ground level, two green rooms with attached toilet, MS structural steel for roof truss and vertical member of truss with roofing sheet and stainless steel railing with ramp for physically disabled person backside of the stage with necessary Electrical Installations.

After deliberations, following resolution was adopted;

*"Resolved to recommend to the Board of Governors to approve the proposal for the work of Construction of Platform/ Stage along with two green rooms with attached toilets near the Student Activity Centre of the institute at the estimated Cost Rs.1,42,03,400/-. The scope of work will include all Electrical Installations, truss with roofing sheet on the platform/stage and stainless railing with ramp. The work will have defect liability of five years after completion of the works. The work will be executed through CPWD and expenditure will be met under OH-35."*

**Item 54.05:** To consider the proposal of the Preliminary Estimate submitted by CPWD for the work of "Special Repair/ Renovation and Upgradation including Internal Electrical Installations of Sarabhai Bhavan Hostel at SVNIT Campus Surat" at the estimated cost Rs.11,45,03,000/-.

**Reso. 54.05:** It was informed that this work involves raising of plinth level with slope outwards to drain rain water, protection of columns at plinth level with additional coating to avoid ingress of water and vegetation inside, repairing of all the beams and columns to the level of damage in the old portion of the building and few major repairs works inside and at terrace level of the building. The estimate is based on DSR 2023 rates and the estimated cost of the work is Rs.11,45,03,000/- (Rupees Eleven Crore Forty-Five Lakh Three

Thousand Only). The BWC has already recommended the same to be executed through CPWD. After deliberations, following resolution was adopted;

*"Resolved to recommend to the Board of Governors to approve the proposal of the Preliminary Estimate submitted by CPWD for the work of Special Repair/ Renovation and Upgradation including Internal Electrical Installations of Sarabhai Bhavan Hostel at SVNIT Campus Surat at the estimated Cost Rs.11,45,03,000/-. The work will have defect liability of three years after completion of the works. The work will be executed through CPWD and expenditure will be met under OH-35."*

**Item 54.06:** To consider the proposal of amount quoted for supply and installation of street lights under phase-II at SVNIT Campus, Surat.

**Reso 54.06:** It was informed that, the Institute has successfully completed the Phase-I of providing the 215 nos. of street light pole along with 290 LED street light luminaries & 140 nos. post top LED luminaries through CPWD in the year of 2021 on the outer periphery & main roads of the campus. In phase-II the street light pole installation in other locations including various Academic Zones, Hostel Areas, and Pocket Roads will be carried out. Accordingly, the CPWD was requested to provide preliminary estimation of phase-II by conducting joint survey. The CPWD has proposed a total of 180 nos. street light poles, 200 nos. LED fittings, 80 nos. post top poles, 80 nos. post top LED fittings, alongwith other requirements in Phase-II work at the preliminary cum detailed estimation of Rs.1,24,79,000/- (Rupees One Crore Twenty Four Lakhs Seventy Nine Thousand Only) including contingencies @ 3% (Subject to minimum 5 lakh) and 11.03% EPF and ESI charges. The BWC has already recommended the same to be executed through CPWD. After deliberations, following resolution was adopted;

*"Resolved to recommend to the Board of Governors to approve the proposal of the Preliminary cum detailed Estimate submitted by CPWD for the work of Installation of street lights under Phase-II at SVNIT campus at the estimated cost Rs.1,24,79,000/-. The work will have defect liability of five years after completion of the works. The work will be executed through CPWD and expenditure will be met under OH-35."*

**Item 54.07:** To consider the proposal for the "Empanelment of Architect for Planning and Structural Design of 900 Seater Boys Hostel and New Artificial Intelligence (AI) Department at SVNIT Surat"

*Hanuman H. H.*

*31/05/2025*



**Reso 54.07:** It was noted that, the Institute has submitted the proposal for construction of three buildings is included, i.e., New AI department, 900 seater boys hostel and Health Center through HEFA funding (Phase-II), for which an architect is required for planning (including MEP related works) and structural consultant for design of these buildings. The 51<sup>st</sup> BOG held on 10/10/2019 approved the empanelment of architect for Health Centre. The empanelment of Architects for C/o 900 seater boys hostel and New Artificial Intelligence Department is yet to be made. The CPWD informed that the provision of Rs.32,29,102 has been made in PE for consultancy of work of New Department of Artificial Intelligence (AI), but there is no provision in PE for consultancy work of C/o 900 Seater Boys hostel at SVNIT Campus. After deliberations, following resolution was adopted;

*"Resolved to recommend to the Board of Governors for Empanelment of the Architect for Planning and Structural Design of New building for Department of Artificial Intelligence (AI) and construction of 900-Seater Boys Hostel. The empanelment of Architect will be made by the institute following due procedure as per GFR norms. The expenditure towards consultancy work shall be carried out from the provisions made in the Preliminary Estimates of New Department of Artificial Intelligence and if expenditure exceeds, the same shall be made from the Contingency amount of the Project. In case of 900-Seater Boys Hostel the entire expenditure towards consultancy work shall be carried out from the Contingency amount of the Project."*

*"Further resolved that all three projects under HEFA-II i.e. construction of building for Department of Artificial Intelligence, 900 seater Boys Hostel and Health Centre shall be carried on EPC basis mode-III contract as per CPWD norms. All the three works be clubbed together for invitation of bids for the construction works under EPC Mode-III."*

**Item 54.08:** To note the revision in date of cessation of contract with M/s Guruji Infrastructure Pvt. Ltd. to 31.03.2025 instead of 28.02.2025.

**Reso 54.08:** It was noted that, the Institute has initiated the tendering process for Cleaning, Sanitation and Disinfection Services through GeM. M/s Secured Service Agency Pvt. Ltd., Ahmedabad has been selected through GeM bidding system as L-1 bidder for supply of Cleaning, Sanitation and Disinfection Services at SVNIT Surat at the total cost of Rs.2,31,83,274 including all taxes. The existing Contract with M/s Guruji Infrastructure Private Ltd. is till 30<sup>th</sup> April 2025. However, the contract will be discontinued w.e.f. 31.3.2025 instead of

28.2.2025 as the process of placing the work order to the newly selected Agency is under process. After deliberation;

*"Resolved to note the status of new contract for cleaning, sanitation and disinfection services at the campus and revision of date for discontinuation of contract with M/s Guruji Infrastructure Pvt. Ltd. to 31.03.2025 instead of 28.02.2025."*

Item 54.09: To note the submission of revised budget estimate of the Institute for the year 2024-25 and Budget Estimate for the year 2025-26 to the MoE, Govt. of India.

Reso 54.09: *"Resolved to note the submission of revised budget estimate of the Institute for the year 2024-25 and proposed Budget Estimate for the year 2025-26 to the MoE, Govt. of India."*

Item 54.10: To consider the revision of other fee except tuition fees from the Academic Year 2025-26 for the newly admitted students of B.Tech, Five Years Integrated M.Sc., M.Tech & Ph.D. students.

Reso 54.10: It was noted that, the present fee structure for the students of B.Tech, Five years Integrated M.Sc, M.Tech and PhD students admitted during 2023-24 was approved by 44<sup>th</sup> meeting of Finance Committee and 62<sup>nd</sup> meeting of Board of Governors held on 21.12.2022. The 49<sup>th</sup> Board of Governors meeting held on 15.06.2019 resolved to revise the Hostel seat rent after every two years. Accordingly, a committee was constituted to review the existing Institute fee structure including Hostel Fees (i.e. Seat Rent, Electricity charges, Student Activity Fund, Hostel Amenities fund & Caution money etc.) except the fees fixed by the Ministry of Education, Govt. of India for all UG, PG & Ph.D programs and to propose the revised fee structure. The revised fees structure would apply to the newly admitted students of All UG, PG and Ph.D programs, with effect from the Academic Year 2025-2026 onwards. After deliberation;

*"Resolved to recommend to the Board of Governors for revision in fees structure for the newly admitted students of all UG, PG and Ph.D programs, with effect from the Academic Year 2025-2026 onwards. The miscellaneous fees will be applicable to all the students with effect from July 2025 onwards."*

*"Further resolved to recommend to the Board of Governors for revision in Tuition Fees of M. Tech (Research) as Rs 60,000 per Semester and the*



*tuition fee of M. Tech. programme for Working Professionals is introduced as Rs 60,000 per Semester for the newly admitted students with effect from the Academic Year 2025-26 onwards."*

**A.O.B.**

**Item: 54.11.1** To consider the proposal for the work of "Replacement of Existing Damaged Drainage Line near Raman Bhavan hostel in SVNIT Campus Surat" at the estimated cost of Rs. 70,24,000.00/-.

**Reso: 54.11.1** It was informed to the members that, the drainage line at the corner of the Raman Bhavan Hostel Building is severely damaged due to settlement resulting in overflow of the sewer at many places in the vicinity of the hostels and the residential area leading to spreading of foul smell and spilling of drainage flow. The Institute made communication with CPWD regarding replacement of the existing damaged drainage line near Raman Bhavan. To mitigate this issue temporarily, a dewatering pump has been installed at a daily cost of Rs. 3500 +18% GST and the same is operational since last 5 months. Recently after construction of four buildings lead additional sewerage load on the existing drainage network. An estimate has been made for the above work for Rs. 70,24,000/-. After deliberations, following resolution was adopted;

*"Resolved to recommend to the Board of Governors to approve the proposal of Preliminary Estimate for the work of Replacement of Existing Damaged Drainage Line near Raman Bhavan hostel in SVNIT Campus Surat at the estimated cost Rs.70,24,000/-. The work will have defect liability of five years after completion of the works. The work will be executed through CPWD and expenditure will be met under OH-31."*

**Item: 54.11.2** To consider the proposal to grant standing approval for expenses towards attending Alumni reunion meets abroad to Director and/or Dean (ARG)/Associate Dean (ARG) from the Institute account.

**Reso: 54.11.2** It was informed that, in the recent period the office of Dean (A&RG) has proactively initiated organizing Alumni reunion meets at various locations in India and abroad i.e. at Hyderabad, Pune and Jaipur and at Austin (Texas), Saratoga (California) and London (UK). During these meets, the Dean (A&RG) or Associate Dean (A&RG) presented the institute perspective plan for institute growth. The alumni who attended the meet have appreciated the institutional efforts and have shown their keen interest in supporting the institute in various ways like financial donations, student placement, collaborative research and innovation activities, etc. With a view to develop strong networking with the alumni and thereby creating better scope of their involvement in institutional growth it is required to conduct regular alumni reunion meets at various locations in India and abroad. Institute



funds are being extended for attending reunion meets within India, suitable provisions from institute funds is felt necessary specifically for attending alumni reunion meets being organized abroad. After deliberation;

*"Resolved to recommend to the Board of Governors to grant in-principle approval for expenses towards attending Alumni reunion meets abroad by the Director and/or Dean (A&RG)/Associate Dean (A&RG) from the institute funds (OH-31)/ IRG as per Government norms. A comprehensive guideline for attending Alumni meet abroad with source of expenditures be brought to the next FC/BoG Meeting."*

The meeting ended with vote of thanks to the Chair.

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*26/03/2025*  
(Shri K. K. Singh)  
I/C REGISTRAR &  
MEMBER SECRETARY  
SVNIT, SURAT

*Handwritten signature*  
*26/3/25*  
(Prof. Anupam Shukla)  
DIRECTOR &  
MEMBER  
SVNIT, SURAT

की पुष्टि  
CONFIRMED

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अध्यक्ष/CHAIRMAN  
वित्त समिति  
FINANCE COMMITTEE  
स. व. रा. प्रौ. सं. सूरत  
SVNIT, SURAT